

# MATHRUSRI RAMABAI AMBEDKAR DENTAL COLLEGE & HOSPITAL

(Founded by : Ananda Social & Educational Trust)  
ISO 9001:2015 CERTIFIED

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Recognised by Dental Council of India

1/36, Cline Road, Cooke Town, Bengaluru - 560 005  
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## MINUTES OF THE FIRST INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING 2021-22

**Date:** 25th March 2021

**Day:** Thursday

**Time:** 10:00 AM

**Venue:** Principal's Chamber

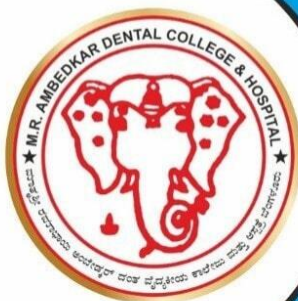


### Agenda Items:

1. Establishment of the IQAC Cell
2. Formation of the IQAC Committee
3. Introduction to NAAC Accreditation and formation of NAAC Committees & Subcommittees
4. Any other matters with the permission of the Chair

### Members Present:

1. Dr. Hemalata M., Principal – Chairperson
  2. Dr. Rabindra S. Nayak, Vice Principal, Professor & HOD of Orthodontics – Member
  3. Dr. Lalith V., Vice Principal, Reader, Dept. of Periodontics – Member
  4. Dr. Ila Srinivasan, Professor & HOD, Pedodontics – Dean of PG Studies
  5. Dr. Shruthi C.S., Professor & HOD, Prosthodontics – Member, Dean of UG Studies
  6. Dr. Jayanthi, Professor, Periodontics – Member, Dean of Student Affairs
  7. Dr. Anuradha N., Professor & HOD of Oral Surgery – Member
  8. Dr. Maria Priscilla David., Professor & HOD, Oral Medicine – Member
  9. Dr. Pramila M., Professor & HOD, Public Health Dentistry – Member
  10. Dr. Soundarya N., Professor & HOD, Oral Pathology – Member
  11. Dr. Deepak V., Lecturer, Dept. of Oral Pathology – Member
  12. Mr. Kemparaju, Administrative Officer – Member
-



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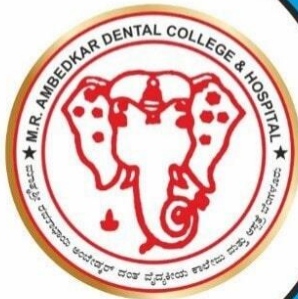
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## Agenda Items and Resolutions:

Agenda	Discussion Details	Resolution
<b>1. Welcome and Introduction</b>	The Chairperson welcomed all members and introduced the participants.	-
<b>2. Establishment of the IQAC Cell</b>	Discussion on the purpose and objectives of establishing the IQAC Cell.	The IQAC Cell was officially established.
	Formal approval of the establishment.	The formation of the IQAC Cell was unanimously approved.
<b>3. Formation of the IQAC Committee</b>	Nominations and appointments of committee members were discussed.	The IQAC Committee was constituted, with roles and responsibilities assigned to each member.
	Roles and responsibilities of committee members were outlined.	Committee structure and responsibilities were finalized.
<b>4. Introduction to NAAC Accreditation</b>	Overview of NAAC and its accreditation process was presented.	The NAAC accreditation process was adopted as a priority.
	Benefits of accreditation were discussed.	An Accreditation Committee was formed to oversee preparation and submission.
	Preparation steps, including documentation and evidence collection, were outlined.	A structured approach for preparation was agreed upon.
<b>5. Action Plan and Timeline</b>	Development of an action plan for IQAC activities and NAAC accreditation.	An action plan and timeline were established to guide future steps.
	Setting of key milestones and timelines for meetings.	It was agreed that meetings would be held every three months.
<b>6. Next Steps</b>	Scheduling regular IQAC meetings and assigning tasks.	Regular meetings were scheduled every three months, and committees were assigned specific responsibilities.
	Formation of NAAC	NAAC Committees &



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	Committees & Subcommittees.	Subcommittees were constituted and members assigned to tasks.
<b>7. Any Other Matter</b>	Open discussion for additional matters or concerns.	No additional matters were raised.
<b>8. Closing Remarks</b>	Summary of the decisions and review of next steps.	The meeting was concluded with closing statements from the Chairperson.

## Action Items:

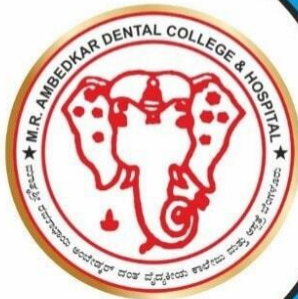
- IQAC Committee members to begin preparation for NAAC accreditation.
- Regular IQAC meetings to be held every three months.
- Task assignments and timelines to be monitored for progress.



Meeting concluded at 12:00 PM.

ENCLOSURE: IQAC COMMITTEE ORDER

*Anusalete H.*  
PRINCIPAL  
M.R. Ambedkar Dental College & Hospital  
Bengaluru-5



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## M. R. Ambedkar Dental College & Hospital

#1/36, Cline Road, Cooke Town, Bengaluru - 560 005

Date: 01/04/2021

Ref. No.: MRADC/IQAC/01/2020-21

### OFFICE ORDER

The Principal has constituted the following working committee of **Internal Quality Assurance Cell (IQAC)** as per the NAAC guidelines to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College:

CHAIRPERSON: **Dr. HEMALATA M.**, Principal

MEMBER FROM THE MANAGEMENT: **Sri GURAPPAJI S.**, Chairman, Governing Council

COORDINATOR NAAC: **Dr. SOUNDARYA N.**, Prof. & Head., Dept. of Oral Pathology & Microbiology

COORDINATOR IQAC: **Dr. DEEPAK V.**, Lecturer, Dept. of Oral Pathology & Microbiology

#### TEACHER REPRESENTATIVE:

1. **Dr. VIJAY KUMAR JAIN** - Reader, Dept. of Oral Pathology & Microbiology
2. **Dr. RABINDRA. S. NAYAK** - Prof. & Head., Dept. of Orthodontics
3. **Dr. JYOTHSNA V. SETTY** - Prof., Dept. of Paedodontics
4. **Dr. SATISH KUMARAN** - Prof., Dept. of Oral Surgery
5. **Dr. SHRUTHI C. S.** - Prof. & Head., Dept. of Prosthodontics
6. **Dr. JAYANTHI D.** - Prof., Dept. of Periodontics
7. **Dr. ANANTHA KRISHNA** - Prof. & Head., Dept. of Conservative Dentistry & Endodontics
8. **Dr. PRAMILA M.** - Prof. & Head., Dept. of Public Health Dentistry
9. **Dr. MARIA PRASILLA DAVID** - Prof. & Head., Dept. of Oral Medicine & Radiology

#### ADMINISTRATIVE OFFICE REPRESENTATIVE:

1. **Sri. KEMPARAJU** - Administrative Officer
2. **Sri. HARSHAVARDHAN** - FDC

#### STUDENT REPRESENTATIVE:

1. **Mr. RAGHAV** - II BDS - Undergraduate Students Representative
2. **Dr. ASIF** - II MDS - Postgraduate Students Representative

#### ALUMNI REPRESENTATIVE:

1. **Dr. PRABHUJI MLV** - Prof. & Head, Dept. of Periodontics, Krishnadevaraya College of Dental Sciences
2. **Dr. REVAN JOSHI** - Reader, Dept. of Oral Medicine & Radiology, DAPM RV Dental College

#### PARENT REPRESENTATIVE:

1. **Mr. Surendra**, Retired Class I officer & Psychology Counselor
2. **Dr. N. T. Murali**, Medical Officer, Government Hospital, Tumkur

#### LOCAL SOCIETY MEMBER REPRESENTATIVE:

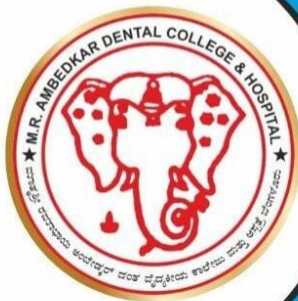
1. **Mr. V. Shivaraj**, Retired Officer

To:  
All the members of the committee  
Copy to:

1. The Chairman, G.C., MRADCH
2. The Prof. & HODs of all Departments, MRADCH
3. The Administrative Officer, MRADCH
4. Office Copy



*Hemalata M.*  
PRINCIPAL  
M.R. Ambedkar Dental College & Hospital  
Bengaluru-560 005



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## MINUTES OF THE SECOND MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) 2021-22

**Date:** 25th June 2021

**Day:** Friday

**Time:** 10:00 AM

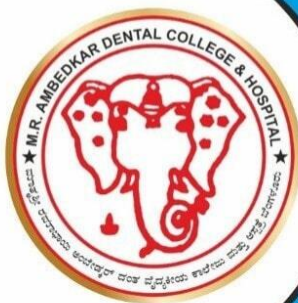
**Venue:** Principal's Chamber

### Members Present:

1. Dr. Hemalata M., Principal – Chairperson
2. Dr. Rabindra S. Nayak, Vice Principal, Professor & HOD of Orthodontics – Member
3. Dr. Lalith V., Vice Principal, Reader, Dept. of Periodontics – Member
4. Dr. Ila Srinivasan, Professor & HOD, Pedodontics – Dean of PG Studies
5. Dr. Jayanthi, Professor, Periodontics – Member, Dean of Student Affairs
6. Dr. Anuradha N., Professor & HOD of Oral Surgery – Member
7. Dr. Satish Kumaran P., Professor of Oral Surgery – Member
8. Dr. Maria Priscilla David., Professor & HOD, Oral Medicine – Member
9. Dr. Pramila M., Professor & HOD, Public Health Dentistry – Member
10. Dr. Shruthi C.S., Professor & HOD, Prosthodontics – Member, Dean of UG Studies
11. Dr. Soundarya N., Professor & HOD, Oral Pathology – Member
12. Dr. Jyotsana V. Setty, Professor, Dept. of Paedodontics – Member
13. Dr. Vijay Kumar Jain, Reader, Dept. of Oral Pathology – Member
14. Dr. Deepak V., IQAC Coordinator, Lecturer, Dept. of Oral Pathology – Member
15. Mr. Kemparaju, Administrative Officer – Member
16. Mr. Harshavardhan, FDC – Member

Dr. Deepak V., IQAC Coordinator, welcomed the Chairperson Dr. Hemalata M. and all members of the IQAC. Dr. Hemalata M., Principal, appreciated the members for their continuous efforts towards institutional quality improvement. Following this, IQAC Coordinator Dr. Deepak V. presented the agenda items for discussion.

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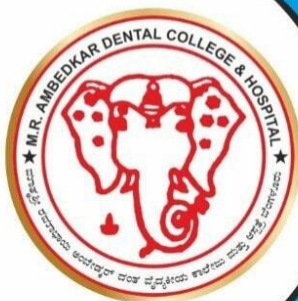
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## Agenda Items and Resolutions:

Agenda	Discussion Details	Resolution
<b>1. Reading the Minutes of the 1<sup>st</sup> IQAC Meeting</b>	Minutes were presented by the IQAC Coordinator	The minutes were approved by all members unanimously.
<b>2. Preparation of Calendar of Events for the Academic Year 2021-22</b>	Members discussed scheduling various academic and extracurricular activities for the year.	The Calendar of Events for the Academic Year 2021-22 will be prepared and circulated among all departments.
<b>3. Organizing Workshop on "Effective Documentation for NAAC"</b>	The need for a workshop to guide faculty on proper documentation required for NAAC accreditation was raised.	A workshop on "Effective Documentation for NAAC" will be organized. IQAC will coordinate with resource persons for the event.
<b>4. Curriculum Reforms</b>	Updates were provided on implementing the latest guidelines and reforms as per the university and DCI.	It was resolved to adopt the proposed curriculum reforms and initiate their phased implementation.
<b>5. Organizing Orientation and Anti-Ragging Workshop</b>	Members discussed the importance of familiarizing new students with institutional guidelines and anti-ragging policies.	An orientation program and anti-ragging workshop will be conducted at the start of the academic session for both freshers and seniors.
<b>6. Celebrating International and National Days</b>	Suggestions were made for celebrating key international and national days to enhance cultural awareness.	The institution will observe International and National Days through programs and events. A dedicated committee will plan and oversee the celebrations.
<b>7. Developing Institutional LMS</b>	The discussion focused on the need to strengthen the Learning Management System (LMS) for online learning.	It was resolved to enhance the existing institutional LMS with additional features and modules for effective online education.
<b>8. Updating College</b>	Members noted the	The website will be updated with



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<b>Website</b>	importance of regularly updating the college website with current information.	recent activities, faculty profiles, and student achievements. A dedicated team will be assigned to ensure timely updates.
<b>9. Initiating National-Level Workshops, Seminars, and Conferences</b>	The need to organize national-level academic events to raise the institution's academic profile was highlighted.	It was decided to organize National-level workshops, seminars, and conferences within the next academic year.
<b>10. Formation of Various Committees and Drafting a Committee Handbook</b>	Members discussed the formation of different committees to streamline institutional functions.	Various committees will be formed, and a comprehensive handbook outlining their roles and guidelines will be prepared.
<b>11. Any Other Matter</b>	Open for any additional discussion with permission from the Chair.	No additional matters were raised.

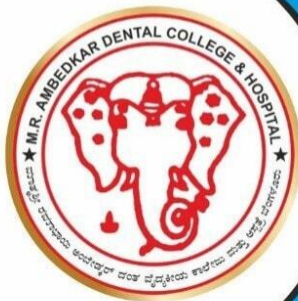
## Closing Remarks:

The meeting concluded with Dr. Hemalata M. expressing her satisfaction with the progress made and encouraging members to continue their dedicated efforts. The next meeting was scheduled to review the progress of the resolutions.

Meeting adjourned at 12:00 PM.

Minutes were respectfully submitted to the IQAC Chairman.

**IQAC COORDINATOR**



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## MINUTES OF THE THIRD MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) 2021-22

**Date:** 24th September 2021

**Day:** Friday

**Time:** 10:00 AM

**Venue:** Principal's Chamber

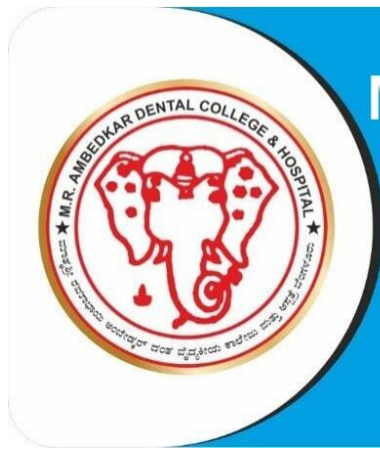
### Members Present:

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2. Dr. Rabindra S. Nayak, Vice Principal, Professor & HOD of Orthodontics – Member
3. Dr. Lalith V., Vice Principal, Reader, Dept. of Periodontics – Member
4. Dr. Ila Srinivasan, Professor & HOD, Pedodontics – Dean of PG Studies
5. Dr. Jayanthi, Professor, Periodontics – Member, Dean of Student Affairs
6. Dr. Satish Kumaran P., Professor of Oral Surgery – Member
7. Dr. Maria Priscilla David., Professor & HOD, Oral Medicine – Member
8. Dr. Pramila M., Professor & HOD, Public Health Dentistry – Member
9. Dr. Shruthi C.S., Professor & HOD, Prosthodontics – Member, Dean of UG Studies
10. Dr. Soundarya N., Professor & HOD, Oral Pathology – Member
11. Dr. Jyotsana V. Setty, Professor, Dept. of Paedodontics – Member
12. Dr. Vijay Kumar Jain, Reader, Dept. of Oral Pathology – Member
13. Dr. Deepak V., IQAC Coordinator, Lecturer, Dept. of Oral Pathology – Member
14. Mr. Kemparaju, Administrative Officer – Member
15. Mr. Harshavardhan, FDC – Member

Dr. Deepak V., IQAC Coordinator, welcomed the Chairperson Dr. Hemalata M. and all members of the IQAC. Dr. Hemalata M., Principal, appreciated the members for their continuous efforts towards institutional quality improvement. Following this, IQAC Coordinator Dr. Deepak V. presented the agenda items for discussion.

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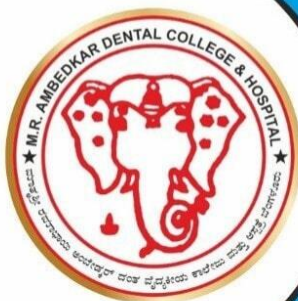
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## Agenda Items and Resolutions:

Agenda	Discussion Details	Resolution
<b>1. Reading the Minutes of the 2nd IQAC Meeting and Approving</b>	The minutes of the previous IQAC meeting were read and discussed.	The minutes of the 2nd IQAC meeting were approved by all members without any amendments.
<b>2. Streamlining of Value-Added, Add-on, and Training Programs</b>	The need for a more structured approach to Value-Added, Add-on, and Training programs was discussed to enhance student learning and skills.	A committee will be formed to streamline the execution of these programs, ensuring that they align with latest updates
<b>3. Organizing a Lecture on "Employability Skills Development" and "Soft Skill &amp; Personality Development"</b>	Members discussed organizing a lecture to help students develop employability skills and soft skills, which are crucial for their future career prospects.	The lecture will be organized during the upcoming months. IQAC will identify suitable speakers for the event.
<b>4. Career Counseling Sessions for Students Taking Competitive Examinations</b>	It was emphasized that career counseling sessions and guidance programs should be conducted for students preparing for competitive exams like NEET and others.	A series of career counseling sessions will be organized in collaboration with subject experts and career coaches.
<b>5. Feedback Collection from Stakeholders</b>	The importance of collecting feedback from various stakeholders (students, faculty, alumni, and employers) for continuous improvement was highlighted.	Feedback forms will be updated, and data will be analyzed. Based on the analysis, appropriate actions will be implemented.
<b>6. Faculty Training Programs</b>	There was a discussion on enhancing faculty skills through specialized training programs, especially in e-learning and innovative teaching methodologies.	A faculty development workshop will be planned focusing on online teaching tools, innovative pedagogy, and academic leadership.
<b>7. Organizing Cultural and Sports Week</b>	Members proposed organizing a cultural and sports week to	A cultural and sports committee will be formed to




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	encourage extracurricular participation among students.	organize events in the upcoming academic year, ensuring active student engagement.
<b>8. PG Orientation Program for 1st Year Postgraduates</b>	The importance of familiarizing the new postgraduate students with institutional policies and guidelines was discussed.	A 3-day orientation program for 1st-year postgraduates will be scheduled within the first month of the new academic year.
<b>9. White Coat Ceremony</b>	Members discussed organizing a white coat ceremony to welcome the 3rd BDS students into clinical practice.	The White Coat Ceremony will be conducted during the initial phase of the clinical training for the 3rd-year students.
<b>10. Progression of Mentoring of Students</b>	A review of the current mentoring system was discussed, with emphasis on monitoring student progress and ensuring continuous mentorship.	The existing mentoring system will be enhanced, with mentors being assigned based on department and student needs.
<b>11. Inauguration of UG Courses and Orientation Program</b>	Discussion on holding a formal inauguration for new UG courses along with an orientation program to familiarize new students with institutional procedures.	The inauguration and orientation will be organized at the beginning of the academic year with the participation of key faculty members.
<b>12. Enhancing Scientific Temperament Among Undergraduate Students</b>	Members suggested organizing programs that encourage research and scientific inquiry among UG students.	A series of workshops and seminars will be organized to promote research and enhance scientific temperament among undergraduates.
<b>13. Organization of Social Outreach Programs</b>	The importance of the institution's involvement in community service and outreach programs was discussed.	Social outreach programs focusing on oral health awareness will be organized in collaboration with Public Health Dentistry.
<b>14. Any Other Matter with the Permission of the</b>	Open discussion for any additional matters raised by	No additional matters were raised.



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<b>Chair</b>	members.	
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**Closing Remarks:**

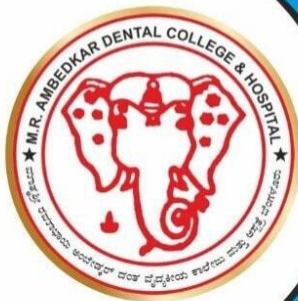
The meeting concluded with Dr. Hemalata M. acknowledging the members' contributions and encouraging everyone to continue their efforts in improving institutional quality. The next meeting date will be communicated in due course.

Meeting adjourned at 12:30 PM.

Minutes were respectfully submitted to the IQAC Chairman.



**IQAC COORDINATOR**



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## MINUTES OF THE FOURTH MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) 2021-22

**Date:** 25th February 2022

**Day:** Friday

**Time:** 10:00 AM

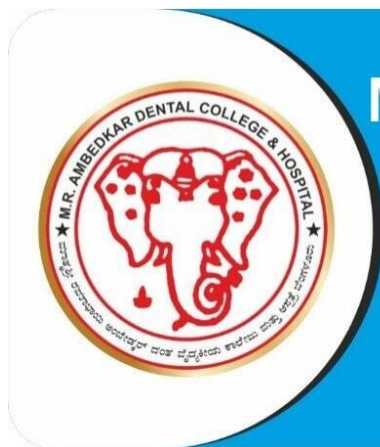
**Venue:** Principal's Chamber

### Members Present:

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3. Dr. Lalith V., Vice Principal, Reader, Dept. of Periodontics – Member
4. Dr. Ila Srinivasan, Professor & HOD, Pedodontics – Dean of PG Studies
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8. Dr. Pramila M., Professor & HOD, Public Health Dentistry – Member
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11. Dr. Jyotsana V. Setty, Professor, Dept. of Paedodontics – Member
12. Dr. Vijay Kumar Jain, Reader, Dept. of Oral Pathology – Member
13. Dr. Deepak V., IQAC Coordinator, Lecturer, Dept. of Oral Pathology – Member
14. Mr. Kemparaju, Administrative Officer – Member
15. Mr. Harshavardhan, FDC – Member

Dr. Deepak V., IQAC Coordinator, welcomed the Chairperson Dr. Hemalata M. and all members of the IQAC. Dr. Hemalata M., Principal, appreciated the members for their continuous efforts towards institutional quality improvement. Following this, IQAC Coordinator Dr. Deepak V. presented the agenda items for discussion.

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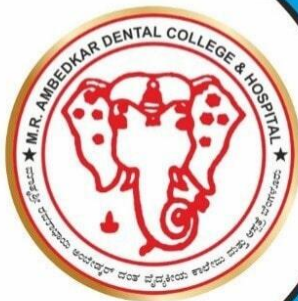
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## Agenda Items and Resolutions:

Agenda	Discussion Details	Resolution
<b>1. Reading the Minutes of the 3rd IQAC Meeting and Approving</b>	The minutes of the previous meeting were read and discussed.	The minutes of the 3rd IQAC meeting were unanimously approved without any revisions.
<b>2. Introduction to Implantology Course for Interns</b>	A discussion on introducing an implantology course to equip interns with essential skills in dental implants.	The implantology course for interns will be initiated from the next academic year. The curriculum will be drafted by subject experts.
<b>3. Hepatitis B Vaccination Drive</b>	The need for conducting a hepatitis B vaccination drive for all students, teaching, and non-teaching staff was highlighted for health and safety purposes.	The vaccination drive will be organized in collaboration with the Public Health Dentistry department within the next two months.
<b>4. Organization of Public Oral Health Awareness Programme</b>	The importance of conducting public oral health awareness programs, especially in rural areas, was emphasized.	A series of oral health camps will be planned in collaboration with Public Health Dentistry, focusing on marginalized communities.
<b>5. Updates on Alumni Association and Organization of Alumni Lecture Series</b>	There was a discussion on strengthening alumni involvement and organizing a lecture series by alumni who have excelled in various fields.	The alumni lecture series will be initiated, and the alumni association will be encouraged to participate actively in college activities.
<b>6. Upgrading Departments with New Equipment</b>	Various departments highlighted the need for upgrading equipment to enhance clinical and academic performance.	A proposal for upgrading equipment will be submitted for approval, with priorities set based on urgency and budget.
<b>7. Motivating Faculty Members to Apply for Research Grants</b>	Encouraging faculty members to apply for research grants from external agencies for ongoing and new research projects was discussed.	A faculty development session on applying for research grants will be conducted, and incentives will be explored to promote research activities.
<b>8. Initiating Faculty Members to Publish</b>	The necessity of encouraging faculty members to publish their	Faculty will be supported with resources and mentorship to



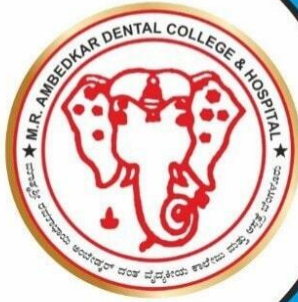
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<b>Research in High Impact Journals</b>	research in high-impact peer-reviewed journals was discussed.	publish their research in high-impact journals.
<b>9. Special Training for Students to Participate in State and National Level Sports Competitions</b>	There was a proposal to provide special training and coaching for students to enhance their performance in sports competitions at state and national levels.	The Sports Committee will organize special coaching sessions for interested students and identify external trainers if required.
<b>10. Upgrading Library Books and Journals</b>	Members discussed the need to regularly upgrade the collection of books and journals in the college library to ensure up-to-date learning resources for students.	New titles and journals will be procured based on recommendations from each department, and an annual review will be conducted.
<b>11. Evaluation of Examination Reforms</b>	The current examination structure was reviewed, and potential reforms to make assessments more comprehensive and student-friendly were discussed.	A subcommittee will be formed to evaluate and suggest examination reforms, including the introduction of continuous assessments.
<b>12. Soft Skill Training for Non-teaching Staff</b>	The importance of soft skill training for non-teaching staff to enhance their communication and interpersonal skills was discussed.	A soft skill development program for non-teaching staff will be scheduled to improve their efficiency in handling day-to-day tasks.
<b>13. Streamlining Parent-Teacher Meetings</b>	The need to streamline and formalize parent-teacher meetings for better communication between faculty and parents was discussed.	Parent-teacher meetings will be scheduled periodically, with a formal feedback mechanism implemented to address concerns.
<b>14. Upgrading Classrooms with ICT-Enabled Tools</b>	The potential benefits of upgrading classrooms with Information and Communication Technology (ICT) tools to enhance learning experiences were discussed.	ICT-enabled tools like smart boards, projectors, and online platforms will be introduced, with phased implementation starting next semester.



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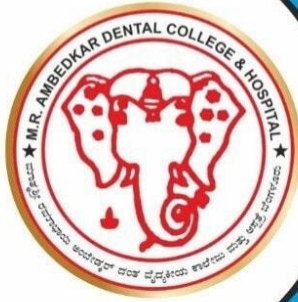
## Closing Remarks:

The meeting concluded with Dr. Hemalata M. appreciating the productive discussions and encouraging all members to take swift actions on the resolutions passed. The next IQAC meeting will be scheduled shortly.

Meeting adjourned at 12:30 PM.

Minutes were respectfully submitted to the IQAC Chairman.

**IQAC COORDINATOR**



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## MINUTES OF THE FIRST INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING 2022-23

**Date:** 24th June 2022

**Day:** Friday

**Time:** 10:00 AM

**Venue:** Principal's Chamber

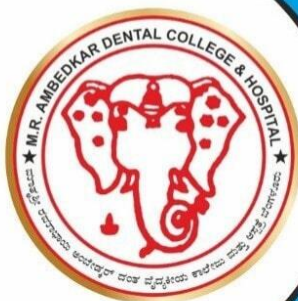
### Members Present:

1. Dr. Hemalata M., Principal – Chairperson
2. Dr. Rabindra S. Nayak, Vice Principal, Professor & HOD of Orthodontics – Member
3. Dr. Lalith V., Vice Principal, Reader, Dept. of Periodontics – Member
4. Dr. Ila Srinivasan, Professor & HOD, Pedodontics – Dean of PG Studies
5. Dr. Jayanthi, Professor, Periodontics – Member, Dean of Student Affairs
6. Dr. Satish Kumaran P., Professor of Oral Surgery – Member
7. Dr. Pramila M., Professor & HOD, Public Health Dentistry – Member
8. Dr. Shruthi C.S., Professor & HOD, Prosthodontics – Member, Dean of UG Studies
9. Dr. Soundarya N., Professor & HOD, Oral Pathology – Member
10. Dr. Jyotsana V. Setty, Professor, Dept. of Paedodontics – Member
11. Dr. Vijay Kumar Jain, Reader, Dept. of Oral Pathology – Member
12. Dr. Deepak V., IQAC Coordinator, Lecturer, Dept. of Oral Pathology – Member
13. Mr. Kemparaju, Administrative Officer – Member
14. Mr. Harshavardhan, FDC – Member

Dr. Deepak V., IQAC Coordinator, welcomed the Chairperson Dr. Hemalata M. and all the members of the IQAC. Dr. Hemalata M., Principal, appreciated the members for their continuous efforts towards institutional quality improvement. Following this, IQAC Coordinator Dr. Deepak V. presented the agenda items for discussion.

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# MATHRUSRI RAMABAI AMBEDKAR DENTAL COLLEGE & HOSPITAL

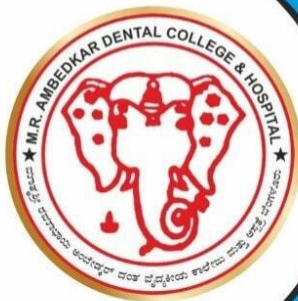
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## Agenda Items and Resolutions:

Agenda	Discussion Details	Resolution
<b>1. Reading the Minutes of the 4th IQAC Meeting and Approving</b>	The minutes of the 4th IQAC meeting were presented for review and approval.	The minutes of the previous meeting were approved unanimously.
<b>2. Review of Performance of UG &amp; PG Students</b>	A review of the academic performance of undergraduate (UG) and postgraduate (PG) students was conducted, highlighting areas of improvement.	It was decided to conduct additional remedial classes for UG students and specialized training for PG students to enhance performance.
<b>3. Initiating MoU</b>	Proposals to initiate Memorandums of Understanding (MoUs) with national and international institutions to foster academic and research collaborations were discussed.	The IQAC resolved to identify potential partners for MoUs and prepare formal agreements within the next quarter.
<b>4. Review the Progress of NAAC Documentation</b>	The status of NAAC documentation was discussed, with an emphasis on timely submission and thorough preparation for accreditation.	Each department was tasked with completing their documentation by the set deadline, and regular updates will be presented to the IQAC.
<b>5. To Initiate ISO Accreditation</b>	Discussions were held on obtaining ISO accreditation to further enhance institutional quality standards and operational efficiency.	The IQAC resolved to form a committee to explore the requirements for ISO accreditation and initiate the process within the year.
<b>6. Planning for Campus Greenery and Environmental Sustainability Initiatives</b>	Members discussed the need for improvements in campus greenery and environmental sustainability, including rainwater harvesting, waste management, and energy saving.	It was resolved to launch environmental sustainability initiatives, starting with a campus tree plantation drive and energy audits.
<b>7. Departmental Activities Including Continuing</b>	Departments discussed their upcoming activities, including	The IQAC encouraged each department to organize at



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<b>Dental Education (CDE) Programs, Conferences, and Workshops</b>	CDE programs, national conferences, and specialized workshops for skill enhancement.	least one national-level event and submit their plans for approval.
<b>8. Establishment of Forensic Dentistry Department</b>	The potential establishment of a Forensic Dentistry department was considered to offer specialized services and education in forensic odontology.	A subcommittee will be formed to draft a proposal for the creation of the Forensic Dentistry department, to be reviewed in the next meeting.
<b>9. Any Other Matter with Permission of the Chair</b>	No other matters were raised during the meeting.	

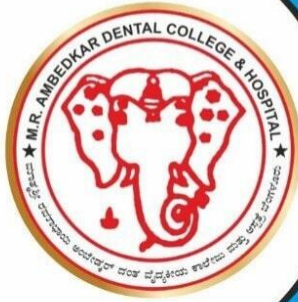
## Closing Remarks:

Dr. Hemalata M. concluded the meeting by appreciating the active participation of all members and encouraging them to take swift actions on the resolutions passed. The next meeting will be scheduled soon to review the progress on the initiatives discussed.

**Meeting adjourned:** 12:30 PM.

Minutes were respectfully submitted to the IQAC Chairman.

**IQAC COORDINATOR**



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## MINUTES OF THE SECOND INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING 2022-23

**Date:** 23rd September 2022

**Day:** Friday

**Time:** 10:00 AM

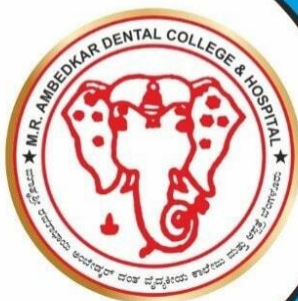
**Venue:** Principal's Chamber

### Members Present:

1. Dr. Hemalata M., Principal – Chairperson
2. Dr. Rabindra S. Nayak, Vice Principal, Professor & HOD of Orthodontics – Member
3. Dr. Lalith V., Vice Principal, Reader, Dept. of Periodontics – Member
4. Dr. Ila Srinivasan, Professor & HOD, Pedodontics – Dean of PG Studies
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8. Dr. Shruthi C.S., Professor & HOD, Prosthodontics – Member, Dean of UG Studies
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10. Dr. Jyotsana V. Setty, Professor, Dept. of Paedodontics – Member
11. Dr. Vijay Kumar Jain, Reader, Dept. of Oral Pathology – Member
12. Dr. Deepak V., IQAC Coordinator, Lecturer, Dept. of Oral Pathology – Member
13. Mr. Kemparaju, Administrative Officer – Member
14. Mr. Harshavardhan, FDC – Member

Dr. Deepak V., IQAC Coordinator, welcomed the Chairperson Dr. Hemalata M. and all the members of the IQAC. Dr. Hemalata M. appreciated the members for their consistent efforts toward institutional quality improvement. Following this, the agenda items were presented for discussion.

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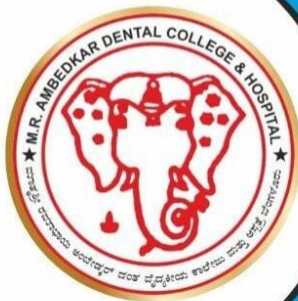
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## Agenda Items and Resolutions:

Agenda	Discussion Details	Resolution
<b>1. Reading the Minutes of the 1st IQAC Meeting and Approving</b>	The minutes of the 1st IQAC meeting were read and discussed. Members reviewed the actions taken on the resolutions from the previous meeting.	The minutes of the previous meeting were approved unanimously by all members present.
<b>2. Celebration of Mathrusri Ramabai Ambedkar Birth Anniversary</b>	The institution aims to celebrate the birth anniversary of Mathrusri Ramabai Ambedkar to honor her contributions and inspire students.	It was resolved to organize a cultural and academic event on her birth anniversary, involving students and faculty participation.
<b>3. Practical Mock Examinations for Postgraduate Students</b>	It was suggested that practical mock exams be conducted for all exam-going postgraduate students to better prepare them for university examinations.	The IQAC approved conducting mock practical exams in all postgraduate departments.
<b>4. Recognition of Staff Achievements</b>	The need for recognizing the achievements of staff members in research, publications, conference presentations, guest lectures, and awards was discussed.	It was resolved to organize an annual staff recognition event to acknowledge their achievements in various fields.
<b>5. Establishment of Centre of Advanced Dentistry</b>	A proposal was made to establish a Centre of Advanced Dentistry that will cater to advanced dental procedures and specialized training for faculty and students.	The IQAC approved the proposal to establish the Centre of Advanced Dentistry and asked for a detailed action plan.
<b>6. Establishment and Inauguration of Forensic Dentistry Department</b>	Following up on previous discussions, the proposal for the Forensic Dentistry Department was presented with an update on the inauguration plan.	It was resolved to inaugurate the Forensic Dentistry Department and commence its operations within the academic year.
<b>7. ISO Accreditation Progress</b>	The progress of ISO accreditation was reviewed, with the team providing updates on compliance and documentation.	The IQAC resolved to expedite the completion of the ISO accreditation process and submit the necessary



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		documents for review.
<b>8. NAAC Accreditation Progress</b>	The progress of NAAC documentation and preparations for the upcoming NAAC peer team visit were discussed.	It was resolved to conduct mock NAAC visits and ensure all departments meet the required criteria for a successful accreditation.
<b>9. Faculty Development Programs</b>	Faculty development programs were discussed to improve teaching-learning methods and skill enhancement in clinical and academic fields.	The IQAC approved the organization of two faculty development programs per semester, focusing on teaching innovations and research.
<b>10. UG &amp; PG Teaching Program Review</b>	A comprehensive review of undergraduate and postgraduate teaching programs was conducted, with feedback from students being analyzed.	It was resolved to introduce reforms in teaching methods, particularly focusing on blended learning and clinical skill enhancement.
<b>11. Any Other Matter with Permission of the Chair</b>	No additional matters were raised.	

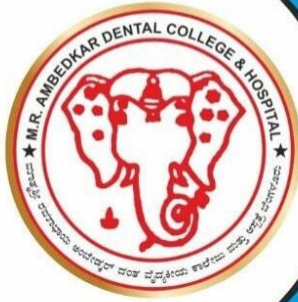
## Closing Remarks:

Dr. Hemalata M. thanked the members for their participation and encouraged them to focus on the successful implementation of the resolutions. The next meeting will review the progress on the resolutions discussed today.

**Meeting adjourned:** 12:30 PM.

Minutes were respectfully submitted to the IQAC Chairman.

**IQAC COORDINATOR**



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## MINUTES OF THE THIRD INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING 2022-23

**Date:** 27th December 2022

**Day:** Friday

**Time:** 10:00 AM

**Venue:** Principal's Chamber

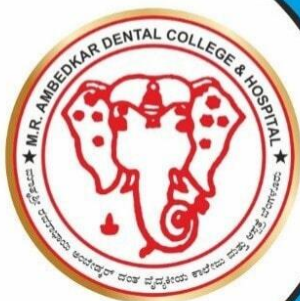
### Members Present:

1. Dr. Hemalata M., Principal – Chairperson
2. Dr. Rabindra S. Nayak, Vice Principal, Professor & HOD of Orthodontics – Member
3. Dr. Lalith V., Vice Principal, Reader, Dept. of Periodontics – Member
4. Dr. Ila Srinivasan, Professor & HOD, Pedodontics – Dean of PG Studies
5. Dr. Jayanthi, Professor, Periodontics – Member, Dean of Student Affairs
6. Dr. Satish Kumaran P., Professor of Oral Surgery – Member
7. Dr. Pramila M., Professor & HOD, Public Health Dentistry – Member
8. Dr. Shruthi C.S., Professor & HOD, Prosthodontics – Member, Dean of UG Studies
9. Dr. Soundarya N., Professor & HOD, Oral Pathology – Member
10. Dr. Jyotsana V. Setty, Professor, Dept. of Paedodontics – Member
11. Dr. Vijay Kumar Jain, Reader, Dept. of Oral Pathology – Member
12. Dr. Deepak V., IQAC Coordinator, Lecturer, Dept. of Oral Pathology – Member
13. Mr. Kemparaju, Administrative Officer – Member
14. Mr. Harshavardhan, FDC – Member

### Proceedings:

Dr. Deepak V., IQAC Coordinator, welcomed the Chairperson Dr. Hemalata M. and all members of the IQAC. Dr. Hemalata M. acknowledged the members' efforts toward continuous quality improvement. The agenda items were then presented for discussion.

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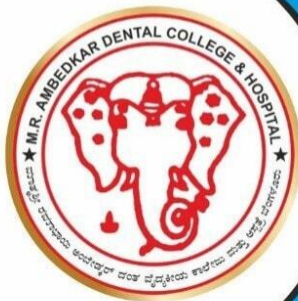
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## Agenda Items and Resolutions:

Agenda	Discussion Details	Resolution
<b>1. Reading the Minutes of the 2nd IQAC Meeting and Approving</b>	The minutes of the 2nd IQAC meeting were reviewed. Members discussed the action points and follow-ups from the previous meeting.	The minutes of the previous meeting were unanimously approved by all members present.
<b>2. UG &amp; PG Teaching Program Review</b>	A comprehensive review of the UG and PG teaching programs was conducted, highlighting feedback from students and faculty. Improvements in content delivery were discussed.	It was resolved to implement blended learning approaches and integrate more practical case discussions to enhance student engagement.
<b>3. Registration of Ethical Committee</b>	The institution's Ethical Committee registration status was discussed. It was highlighted that this would facilitate research activities and compliance with guidelines.	The IQAC resolved to complete the registration of the Ethical Committee within the next quarter.
<b>4. Women Welfare Measures &amp; Gender Sensitisation Programs</b>	The need for organizing programs focusing on women's welfare and gender sensitization was discussed, aiming to foster a gender-sensitive environment.	It was resolved to organize a series of gender sensitization workshops and introduce welfare measures for women staff and students.
<b>5. Health Awareness Programs for Staff and Public</b>	The institution proposed organizing health awareness programs focusing on oral health, lifestyle diseases, and mental health for both staff and the general public.	The IQAC approved the organization of quarterly health awareness programs targeting different aspects of health and well-being.
<b>6. Professional Development Program</b>	A professional development program was proposed for the faculty to enhance their clinical and academic skills, with special emphasis on technological integration in dentistry.	The IQAC approved the organization of a faculty development program focused on skill enhancement and the use of digital tools in dentistry.
<b>7. Organizing National Conference in Forensic</b>	The possibility of organizing a national-level conference on	It was resolved to proceed with planning the National



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<b>Odontology</b>	forensic odontology was discussed to promote expertise in this emerging field.	Conference on Forensic Odontology for the upcoming academic year.
<b>8. National Level UG Conference – ANVESHAN 2023 (Virtual Mode)</b>	A proposal to organize the national UG conference “ANVESHAN 2023” in virtual mode was discussed, with a focus on encouraging undergraduate research and participation.	The IQAC approved the proposal to host ANVESHAN 2023 virtually and suggested forming a committee to oversee its organization.
<b>9. National Level CDE Program on Simulation in Dentistry Followed by Workshop (Hybrid Mode)</b>	A proposal to conduct a national-level Continuing Dental Education (CDE) program on simulation in dentistry, followed by hands-on workshops, was presented.	The IQAC approved the organization of the CDE program in hybrid mode and suggested inviting expert faculty for the workshop.
<b>10. Freshers Day / Ethnic Day Program – PARICHAY for I BDS Students</b>	The celebration of Freshers Day, combined with an Ethnic Day program titled "PARICHAY" for 1st-year BDS students, was discussed to foster a welcoming environment.	It was resolved to organize the Freshers Day and Ethnic Day under the theme "PARICHAY" for the 1st-year BDS students in the next month.

### Closing Remarks:

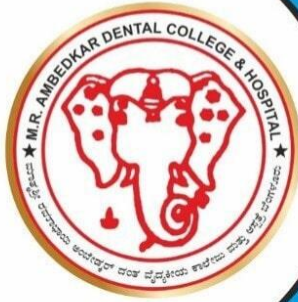
Dr. Hemalata M. thanked all the members for their active participation and contributions to the discussion. She emphasized the importance of timely execution of the resolutions passed and encouraged members to work collectively for institutional growth.

**Meeting Adjourned:** 12:30 PM.

Minutes were respectfully submitted to the IQAC Chairman.

**IQAC COORDINATOR**





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## MINUTES OF THE FOURTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING 2022-23

**Date:** 24th March 2023

**Day:** Friday

**Time:** 10:00 AM

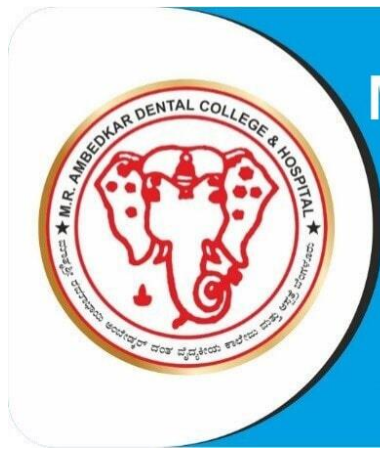
**Venue:** Principal's Chamber

### Members Present:

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2. Dr. Rabindra S. Nayak, Vice Principal, Professor & HOD of Orthodontics – Member
3. Dr. Lalith V., Vice Principal, Reader, Dept. of Periodontics – Member
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12. Dr. Deepak V., IQAC Coordinator, Lecturer, Dept. of Oral Pathology – Member
13. Mr. Kemparaju, Administrative Officer – Member
14. Mr. Harshavardhan, FDC – Member

### Proceedings:

Dr. Deepak V., IQAC Coordinator, welcomed the Chairperson Dr. Hemalata M. and all members of the IQAC. Dr. Hemalata M. acknowledged the members' efforts toward continuous quality improvement. The agenda items were then presented for discussion.



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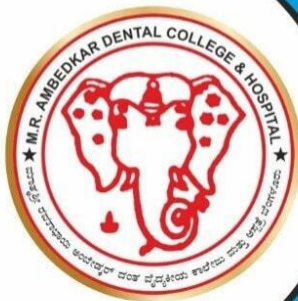
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## Agenda Items and Resolutions:

Agenda	Discussion Details	Resolution
<b>1. Reading the Minutes of the 3rd IQAC Meeting and Approving</b>	The minutes of the 3rd IQAC meeting were reviewed and no corrections were suggested.	The minutes of the 3rd IQAC meeting were unanimously approved.
<b>2. Congratulating on Successful ISO Accreditation</b>	The team's successful ISO accreditation was acknowledged, highlighting its significance in maintaining high standards.	The committee extended its congratulations to the team and decided to send a formal congratulatory letter.
<b>3. Over viewing of NAAC Accreditation</b>	An overview of the NAAC accreditation process was provided. The committee discussed the current status and next steps.	The committee resolved to continue with the ongoing preparation efforts and ensure all required documentation is completed.
<b>4. Finalizing National Level UG Conference – ANVESHAN 2023 (Virtual Mode) in June</b>	The details for the virtual UG conference "ANVESHAN 2023" were discussed, including the schedule, speakers, and technical setup.	The committee approved the conference arrangements and designated specific tasks to members for efficient organization.
<b>5. Review of Value-Added and Add-on Courses</b>	The effectiveness of current value-added and add-on courses was reviewed, with suggestions for improvement and new courses.	It was resolved to update existing courses and explore new additions to meet current educational needs and trends.
<b>6. Review the Functioning of Centre of Advanced Dentistry</b>	The functioning of the Centre of Advanced Dentistry was assessed, including its impact on research and clinical practice.	The committee decided to enhance the center's resources and support to further its role in advanced dental care.
<b>7. Review the Progression of UG &amp; PG Students</b>	The academic progression of UG and PG students was reviewed, focusing on performance and support mechanisms.	The committee resolved to implement additional support measures and monitor student progress more closely.
<b>8. ICT Skills Enhancement</b>	The need for ICT skills	The committee approved the



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<b>Programs</b>	enhancement programs for both faculty and students was discussed.	introduction of regular ICT training sessions and workshops to improve technological skills.
<b>9. Congratulating on Establishment of Forensic Odontology and Successful National Conference</b>	The establishment of the Forensic Odontology department and the successful national conference were acknowledged.	A formal congratulatory notice was agreed upon, and future support for the department was endorsed.
<b>10. Any Other Matter with the Permission of Chair</b>	No additional matters were raised for discussion.	The meeting was concluded with a reminder of the next scheduled IQAC meeting.

## Closing Remarks:

Dr. Hemalata M. thanked all members for their active participation and contributions. She emphasized the importance of adhering to the resolutions passed and encouraged continued collaborative efforts for institutional development.

**Meeting Adjourned: 12:00 PM**

## Prepared by:

Dr. Deepak V., IQAC Coordinator

Minutes were respectfully submitted to the IQAC Chairman.

**IQAC COORDINATOR**