

Student Council Policy Document

1. Introduction

The Student Council at M. R. Ambedkar Dental College & Hospital serves as the representative body for students, acting as a bridge between the student community and the college administration. This policy document outlines the structure, roles, responsibilities, and functioning of the Student Council, ensuring that it operates effectively and in alignment with the institution's goals.

2. Objectives:

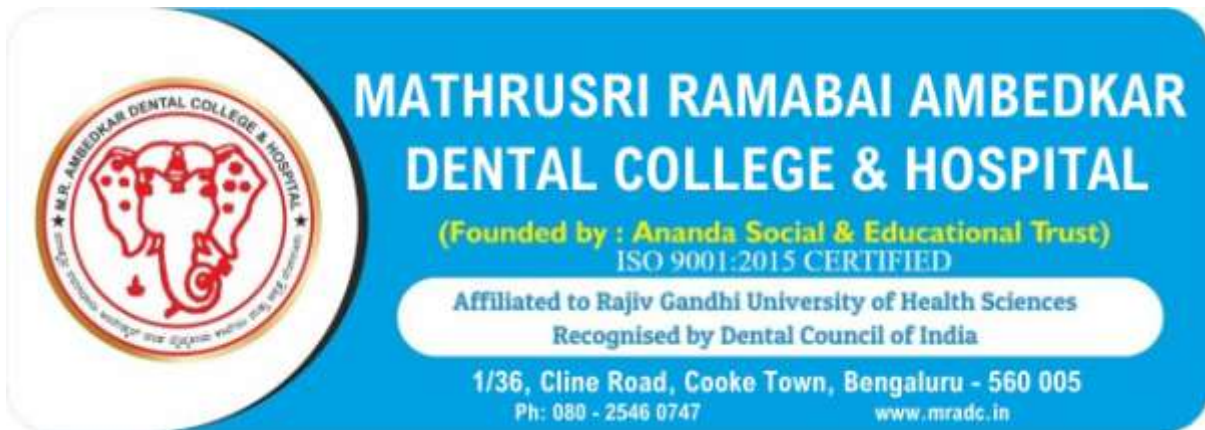
- To represent the interests and concerns of the student body to the college administration.
- To promote a sense of community and foster a positive academic and social environment.
- To organize events, activities, and initiatives that enhance the student experience.
- To provide a platform for students to develop leadership, communication, and organizational skills.
- To encourage student participation in college governance and decision-making processes.

3. Structure of the Student Council

The Student Council will consist of elected and appointed members, representing different years, programs, and groups within the college. The council structure includes:

- **President:** Leads the council, represents the student body, and liaises with the college administration.
- **Vice-President:** Assists the President and takes over their duties in their absence.





- **Secretary:** Maintains records of meetings, events, and communication.
- **Treasurer:** Manages the financial aspects of council activities, including budgeting and fundraising.
- **Class Representatives:** Represent the views and concerns of their respective classes.
- **Event Coordinators:** Responsible for planning and executing student events and activities.
- **Cultural, Sports, and Academic Committee Heads:** Oversee specific areas of student life and work with their committees to organize related activities.

4. Elections and Appointments

- **Eligibility:** All full-time students in good academic standing are eligible to run for council positions.
- **Nomination Process:** Interested candidates must submit a nomination form, including a statement of intent and a list of signatures from supporting students.
- **Election Process:** Elections will be conducted annually through a fair and transparent voting process. Voting will be open to all students, with each student allowed one vote per position.
- **Term of Office:** Elected and appointed members will serve a term of one academic year, with the possibility of re-election for one additional term.

5. Roles and Responsibilities

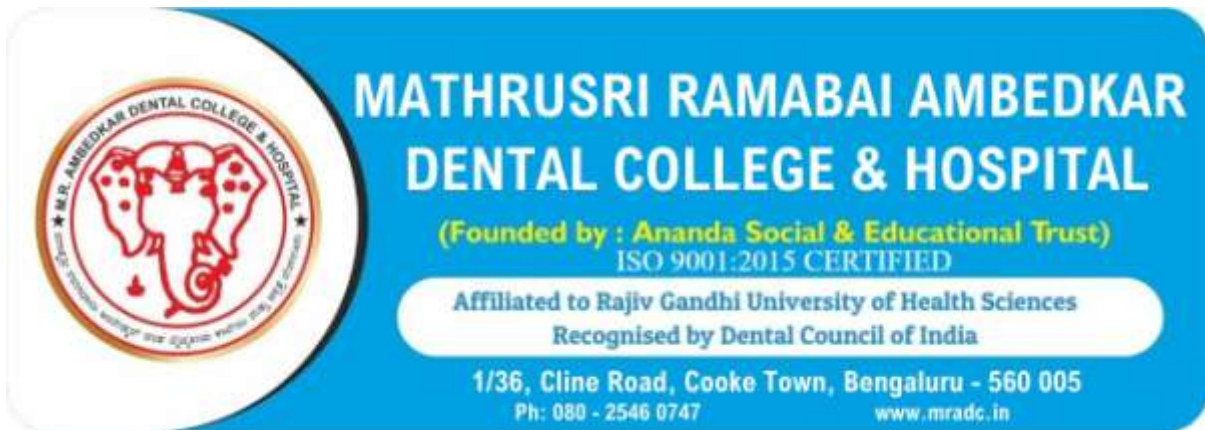
- **President:**
 - Represents the student body in meetings with the college administration.
 - Chairs council meetings and oversees council activities.
 - Acts as the spokesperson for the council in official communications.
- **Vice-President:**
 - Supports the President in their duties.
 - Coordinates with committee heads to ensure smooth functioning of council activities.



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- **Secretary:**
 - Records minutes of meetings and maintains council documentation.
 - Handles communication between the council and the student body.
- **Treasurer:**
 - Manages the council's budget and financial transactions.
 - Prepares financial reports and oversees fundraising efforts.
- **Class Representatives:**
 - Gather feedback and concerns from their classmates.
 - Report to the council on issues affecting their respective classes.
- **Event Coordinators:**
 - Plan and organize student events, including cultural, sports, and academic activities.
 - Work with the administration to secure resources and approvals for events.
- **Committee Heads:**
 - Lead their respective committees in organizing activities and initiatives.
 - Report to the council on the progress of their committees.



6. Meetings

- The Student Council will hold regular meetings, at least once a month, to discuss ongoing issues, plan activities, and review progress.
- Emergency meetings may be called by the President or a majority of council members when necessary.
- Meetings will be open to all students, with minutes and outcomes shared with the student body.

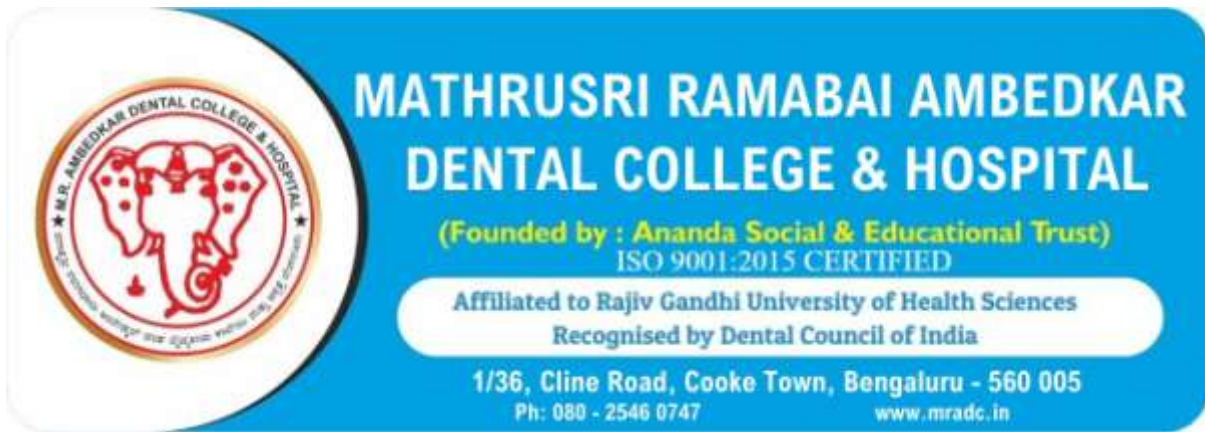
7. Code of Conduct

- All council members are expected to uphold the values of integrity, respect, and professionalism in their roles.

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- Members must act in the best interest of the student body and the institution, avoiding conflicts of interest.
- Any member found to be in violation of this code of conduct may face disciplinary action, including removal from the council.

8. Budget and Finance

- The Student Council will be allocated a budget by the college, which will be managed by the Treasurer under the supervision of the President and faculty advisor.
- All expenditures must be approved by the council and recorded in financial reports.
- Fundraising activities will be organized to supplement the budget, with all funds raised being used for council-approved initiatives.

9. Amendments

- This policy document may be amended by a two-thirds majority vote of the Student Council, with final approval from the college administration.
- Proposed amendments must be presented in writing to the council at least one meeting prior to the vote.

10. Conclusion

The Student Council at M. R. Ambedkar Dental College & Hospital plays a vital role in enhancing the student experience and ensuring that the voices of students are heard in the governance of the institution. This policy document provides a framework for the effective functioning of the council, ensuring that it remains a dynamic and responsive body, dedicated to serving the needs of the student community.



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